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# Oswestry Rural Parish Council

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**NOTICE IS HEREBY GIVEN** that a meeting of Oswestry Rural Parish Council will be held at Morda and Sweeney Village Hall commencing at 7 pm on Tuesday **23 November** 2021 and Members are hereby summoned to attend for the purpose of transacting the following business.

Join Zoom Meeting at:

<https://us06web.zoom.us/j/9990790797?pwd=UjVQMW5FdjthbWJZeElBLY1VhSW14UT09>

Signed:

Sharon Clayton MPA, BA (Hons), FSLCC  
Clerk

Date of issue: 16 November 2021

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

#### **1. Chairman's Welcome**

#### **2. Apologies for absence**

To receive apologies for absence

#### **3. Public Participation**

In accordance with Standing Order 3(e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda

#### **4. Police Report**

To receive a report from the North Shropshire and Oswestry Safer Neighbourhood Team

#### **5. Minutes**

To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 26 October 2021 (appendix 5)

#### **6. Disclosure of Pecuniary Interests**

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer

## 7. Dispensations

To consider and approve any requests for dispensations

## 8. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

## 9. Planning Matters

### a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
21/03571/FUL 14 Brooklea Close, Trefonen	Erection of a single storey extension to rear elevation to create living space, which will then allow a downstairs bedroom and shower room to be installed at the front of the property for a disabled person Permission GRANTED 8 November 2021 <i>The Parish Council supported this application</i>
21/04277/VAR Proposed development at land off Mile End roundabout, Oswestry	Variation of Condition No. 7 (ecology) attached to planning permission 20/04145/FUL dated 12 October 2020 Permission GRANTED 22 September 2021 <i>The Parish Council had no objection to this application</i>

### b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
21/04915/FUL 5 Marshfields, Maesbury Marsh	Erection of two storey side extension
21/04986/FUL Willow Cottage, Sandrock Lane, Trefonen	Erection of two storey extension and new entrance, demolition of existing porches
21/05028/FUL 2 Plas Pentre, Cefn Court, Craig-llwyn, Trefonen	Conversion of existing garage into a holiday let accommodation
21/05077/FUL The Fields Barn, Maesbury Marsh, Oswestry	Erection of single storey extension to the rear (west) elevation to accommodate a swim spa, family and utility rooms and a plant room to accommodate a thermal store heating system
21/05184/TPO Cambrian House, Nantmawr	To fell and replace one Horse Chestnut tree protected by The Council of the Borough of Oswestry (Cambrian House, Nantmawr) TPO 1969
21/05188/TPO Land to the north of Glentworth Drive, Morda	Cut back branches overhanging neighbouring property by approx. 1m of one Lime tree protected by the Shropshire Council (Land at Glentworth Avenue, Morda) Tree Preservation 2013 (Ref: SC/00163/13)
21/05222/EIA Lafarge Aggregates Ltd., Llynclys Quarry Llynclys	Periodic Review of Old Mineral Permissions Under Schedule 14 of The Environmental Act 1995 – the. Winning and working of limestone, processing and restoration to agriculture/amenity
21/05225/FUL Kittitoe, Maesbury Road, Maesbury	Remove existing mono pitched structure, garage and log store and erection of replacement single storey flat roof extension and open sided covered area

21/05274/AGR High Fawr Farm, Llanforda, Oswestry	Steel portal framed agricultural building for the housing of livestock
21/05325/CPE Bank House, Craig-llwyn, Trefonen	Application for Lawful Development Certificate for the erection of a 1.3m <sup>2</sup> porch and 3.7m <sup>2</sup> veranda

**NOTE:** Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

## **10. Clerk's Report**

To receive and NOTE a report from the Clerk (appendix 10)

## **11. Councillor Reports**

To receive reports/updates from

- a) Shropshire Councillor Joyce Barrow
- b) Parish Councillors

## **12. Financial Matters**

To CONSIDER and APPROVE:

- a) Income and expenditure for October 2021 (appendix 12a)
- b) Bank reconciliations for October 2021 (appendix 12b)
- c) Payments for November 2021 (information to follow)

## **13. The Allocation of Funds**

To CONSIDER and APPROVE the allocation of reserves in accordance with the Council's recently approved Strategic Plan (appendix 13)

## **14. Grant Awards**

To CONSIDER and APPROVE a grant award for QUBE (Appendix 14)

## **15. Road Safety**

- a) To receive an update on road safety and agree any further action required
- b) To CONSIDER and APPROVE funding costs for VAS to be installed at Treflach (Cllr. John Davies)
- c) To CONSIDER and APPROVE the purchase of a traffic counter (Cllr. Robert Milton) (appendix 15c)
- d) To consider the appointment of parish traffic officers and approve any action required (Cllr. Robert Milton) (appendix 15d)

## **16. Boundary Review**

To CONSIDER and APPROVE responding further to Shropshire Council's Boundary Review (Cllr. Martin Bennett)

## **17. Neighbourhood Watch**

To CONSIDER and APPROVE suitable Neighbourhood Watch areas to be registered as schemes and whether residents in those areas are willing to participate (Cllr. Roger Jones)

## **18. Drainage**

To consider drainage issues in relation to Trefarclawdd Farm and approve any action required (Cllr. Roger Jones)

## **19. Car Park at Trefarclawdd Cemetery**

To CONSIDER and APPROVE the provision of car parking for visitors and funerals at Trefarclawdd cemetery

## **20. The Terraces**

To receive an update concerning the Terraces (Cllr. Martin Bennett and Cllr. Les Maguire)

## **21. Consultation**

To CONSIDER and APPROVE a response to the following:

- [Consultation on Amendments to the Environmental Permitting \(England and Wales\) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities](#)

## **22. Date for Next Meeting**

To CONSIDER and APPROVE that the next meeting takes place on Tuesday 14 December 2021 at Morda and Sweeney Village Hall due to Trefonen Village Hall being required for a bye-election on Thursday 16 December 2021

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## **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

## **23. Notice Boards Maintenance**

To CONSIDER and APPROVE the cost for the annual maintenance of the Parish Council's notice boards

## **24. The Terraces**

To CONSIDER and APPROVE an approach to the District Valuer in the first instance, to advise the Parish Council on land values associated with possible alternative uses of land at The Terraces (Cllr. Martin Bennett and Cllr. Les Maguire)

## **25. Groundwater Survey at Trefarclawdd Cemetery**

To CONSIDER and APPROVE whether a Groundwater Survey should be undertaken at Trefarclawdd cemetery

## **26. Planning Enforcement**

To NOTE any planning enforcement notifications received

## Oswestry Rural Parish Council

### Minutes of a Parish Council meeting held at 7 pm on Tuesday 26 October 2021 at Morda and Sweeney Village Hall

#### **Present:**

Chairman: Cllr. Paul Milner, Cllr. Martin Bennett, Cllr. Iain Campbell, Cllr. John Davies, Cllr. Roger Jones, Cllr. Bob Kimber, Cllr. Les Maguire, Cllr. Peter Richardson, Cllr. Jas Singh, Cllr. Steve Watts, Cllr. Mike Weston.

#### **Clerk to the Council:**

Sharon Clayton

#### **In attendance:**

Approximately 21 members of the public.

#### **1162 Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

#### **1163 Apologies for Absence**

Apologies were received from Cllr. Robert Milton and Cllr. Peter Davies who both had a work commitments and Cllr. Martin Jones who was on holiday.

**These apologies were ACCEPTED.**

Cllr. Chris Woods was absent.

Apologies were also received from Shropshire Councillor Joyce Barrow.

#### **1164 Co-options**

The Chairman invited Iain Campbell to give a short presentation on why he wanted to join the Council and represent the ward of Maesbury with Aston. He informed the meeting that he lived and worked in the ward in which he had a tourism business and was very much involved in local tourism.

The Chairman invited Mike Weston to give a short presentation on why he wanted to join the Council. He informed the meeting that, whilst he had only lived in Morda for 5 years, he had business experience which he thought could add value as a parish councillor.

After being put to the vote it was **PROPOSED, SECONDED and AGREED** that Iain Campbell be co-opted as a parish councillor.

After being put to the vote it was **PROPOSED, SECONDED and AGREED** that Mike Weston be co-opted as a parish councillor.

Both newly co-opted councillors signed their Declaration of Acceptance of Office.

#### **1165 Public Participation**

\*One member of the public queried the accuracy of the minutes of the last meeting in comparison to what she had said during the public session and asked for them to be amended.

One member of the public expressed concern about the Terraces and its suitability for further development as the land was unstable. He asked the Council not to support any further development on that land.

One member of the public also expressed concern about the Terraces. He said this derelict land was dangerous as it was littered with building debris. He suggested it be used as open green space for community use and that trees should be planted.

### 1166 Police Report

The police were unable to attend but provided a written report with the following information:

1/10/21 – Road Traffic Collision (RTC) – A483 Sweeney. Non-injury.

03/10/21 – Drink driver – A483. Driver arrested. No injuries.

03/10/21 – Highway incident – item in road, removed by Highways. A5 Mile End.

03/10/21 – Theft – failure to pay. Mile End. Offender not identified/located.

04/10/21 – Theft of parcel. Morda. No lines of enquiry.

08/10/21 – Anti-social behaviour. Youths reported being noisy in bar – officers attended – no trace of anyone.

09/10/21 – Report of dangerous driving, A5 Mile End. Extensive area search – no trace of vehicle.

10/10/21 – Report of dangerous driving, A483 Morda area. Area search – no trace. Passed to Dyfed Powys Police also.

11/10/21 – Overturned trailer, Mile End roundabout. Police and fire attended. Traffic disruption but not full road closure.

13/10/21 – Road rage incident – Maesbury. Investigations on-going.

14/10/21 – Report of drug driving. Investigations on-going.

14/10/21 – Theft, failure to pay. Mile End

15/10/21 – Overturned tractor – A5 Queens Head. No injuries. Minor disruption.

18/10/21 – ASB, Mile End. Youths being disruptive. Moved on.

Incidents that have been omitted due to data protection –

Domestics – 6

Crimes (other) – 1

Concerns for Safety – 3

Other - 1

**NOTED.**

The Clerk informed Members that she and other clerks had been invited by the police to a series of Teams meetings to discuss the Local Policing Charter. These meetings would be recorded so that anyone unable to attend would be able to access the recording.

**NOTED.**

### 1167 Minutes

The minutes of a Parish Council meeting held on 28 September 2021 were considered for approval. Following an agreed amendment at minute number 1137 as requested by a member of the public\*, it was **PROPOSED, SECONDED and RESOLVED that the minutes be APPROVED and ADOPTED as a true record.**

### 1168 Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

Cllr. Peter Richardson declared an interest in Fairhaven Campsite.

Cllr. Les Maguire declared an interest in The Terraces.

Cllr. John Davies asked whether dispensations should be granted to councillors who had local knowledge of the matters in which they had declared an interest and it was **AGREED** that the Clerk would consult with the Monitoring Officer to ensure that councillors speaking on subjects of which they had pecuniary interests would be unlawful.

### 1167 Dispensations

None requested.

### 1168 Declaration of Acceptance of Gifts and Hospitality

None declared.

### 1169 Planning Matters

#### a) Planning Decisions

The following planning decisions were **NOTED.**

Planning Application Details	Planning Proposals
21/02283/FUL Corner House, Morda	Erection of two-storey, two-bedroom annexe following demolition of existing brick-built outhouse. Permission GRANTED 14 October 2021. <i>The Parish Council had no objection to this application</i>
21/03822/FUL Morton House, Gibraltar Lane, Treflach	Renovation and erection of extensions to the front, side and rear elevations, consisting of both two storey and single storey additions. Permission GRANTED 4 October 2021. <i>The Parish Council supported this application.</i>
21/03757/FUL Underhill House, Oswestry	Erection of free-standing PV array for domestic use. Permission GRANTED 18 October 2021. <i>The Parish Council supported this application.</i>
21/04121/VAR Land adj. White House, Crickheath, Oswestry	Variation of Condition 2 (approved plans) of planning permission 15/02392/FUL for the erection of one affordable dwelling and detached garage with plant and wet-room. Permission REFUSED 22 October 2021. <i>The Parish Council had no objection to this application.</i>

## b) Planning Applications

The following planning applications were considered:

Planning Application Details	Planning Proposals
21/03902/FUL Keepers Cottage, Candy	Erection of first floor extension. <b>It was PROPOSED, SECONDED and AGREED to support.</b>
21/04624/FUL Laburnum Cottage, Gwern-Y-Brenin, Oswestry	Erection of a single storey extension. <b>It was PROPOSED, SECONDED and AGREED to support.</b>
21/04703/FUL The Firs, Weston	Internal alterations, first floor extension, replacement windows and construction of detached garage. <b>It was PROPOSED, SECONDED and AGREED that, should this application be approved by Shropshire Council, any further development rights for the new garage be removed as they would be out of keeping with its surroundings.</b>
21/04704/LBC The Firs, Weston	Internal alterations, first floor extension, replacement windows and construction of detached garage. <b>It was PROPOSED, SECONDED and AGREED that, should this application be approved by Shropshire Council, any further development rights for the new garage be removed as they would be out of keeping with its surroundings.</b>

## 1170 Clerk's Report

Members **NOTED** a written report from the Clerk on action taken following decisions made at previous Council meetings.

## 1171 Councillor Reports

- As she was not present there was no report from Cllr. Joyce Barrow.
- Cllr. Peter Richardson and Cllr. Martin Bennett had attended a meeting of the Oswestry Area Committee on 21 October 2021 and notes from that meeting had been circulated to Members.

Cllr. Bob Kimber reported that a new gate had been fitted at Trefonen cemetery.

**NOTED.**

## 1172 Financial Matters

### a) Income and Expenditure



Members considered for approval income and expenditure for September 2021 and from 1 April to 30 September 2021.

**It was PROPOSED, SECONDED and AGREED that:**

- **Income of £281.66 and expenditure of £5,823.25 for September 2021 be APPROVED.**
- **Income received to date of £83,628.36 and gross expenditure of £23,567.41 be APPROVED.**

**b) Bank Reconciliations**

Members considered for approval bank reconciliations for September 2021.

**It was PROPOSED, SECONDED and AGREED that bank reconciliations totalling £263,894.41 for September 2021 be APPROVED.**

**c) Payments for October 2021**

Members considered for approval payments for October 2021.

**It was PROPOSED, SECONDED and AGREED that the following payments for October 2021 be APPROVED.**

PAYEE	DESCRIPTION	AMOUNT £
Scottish Power	Streetlight electricity	251.12
Colin Turner	Bus shelter cleaning, cemetery gate repair, varnishing notice boards	675.00
Mark Evans	Bus shelter cleaning	60.00
A G Royce	Grounds maintenance	540.00
Trefonen Village Hall	Room hire	60.00
Highline Electrical Ltd.	Streetlight repair	88.50
Silver Marbles	Website maintenance and web hosting	126.00
G D Harrison	50% deposit for bench in cemetery	473.00
HMRC	PAYE/NI	190.35
Sharon Clayton	Clerk's expenses	969.25
	<b>TOTAL</b>	<b>3433.22</b>

**1173 Grant Awards**

Members considered for approval grant requests received from Morda United FC and Qube. Members questioned how many people within the parish of Oswestry Rural were benefiting from the work of Qube.

**It was PROPOSED, SECONDED and AGREED that:**

- a) **Grant awards would not be made at this time as further information was required.**
- b) **Qube should be asked what benefit its work had within the parish of Oswestry Rural and invited to attend a future Parish Council meeting to explain.**
- c) **A grant of up to £1,000 may be awarded to Morda United FC on production of the appropriate receipt.**

**1174 Personnel Committee**

Members considered for approval the appointment of one new member to the Personnel Committee.

**It was PROPOSED, SECONDED and AGREED that Cllr. Jas Singh be appointed to the Personnel Committee.**

**1175 Strategic Plan**

Members considered for approval revisions to the Strategic Plan.

**It was PROPOSED, SECONDED and AGREED that the revisions to the Strategic Plan be APPROVED.**

**1176 Allocation of Funds**

Members considered for approval the allocation of funds as presented by the Clerk.

**It was PROPOSED, SECONDED and AGREED that allocated funds be APPROVED as presented by the Clerk.**

**1177 Code of Conduct**

Members considered for approval the adoption of a new Code of Conduct as revised by the Local Government Association.

**It was PROPOSED, SECONDED and AGREED that:**

- a) **The revised Code of Conduct be APPROVED and ADOPTED.**
- b) **The Clerk should arrange for Members to receive training on the Code of Conduct.**

### 1178 Neighbourhood Watch

Cllr. Roger Jones asked Members to consider for approval the establishment of Neighbourhood Watch Schemes throughout the parish. Co-ordinators would need to be found and Cllr. Jones had volunteered to be a co-ordinator for Coed-Y-Go. There was no cost for the scheme itself although there may be costs for posters/publicity etc.

**It was PROPOSED, SECONDED and AGREED to support the establishment of Neighbourhood Watch Schemes throughout the parish and co-ordinators should be sought.**

### 1179 Road Safety

- a) At the last meeting a member of the public had asked the Parish Council to consider speeding issues at Morton.

**It was PROPOSED, SECONDED and AGREED that the Road Safety Working Group would liaise with the concerned member of the public about this issue.**

- b) Cllr. Les Maguire informed Members that speed counters had been installed at Coed-Y-Go, and that Cllr. Dean Carroll at Shropshire Council would be facilitating a meeting with local residents some time in November.

**It was PROPOSED, SECONDED and AGREED that Cllr. Dean Carroll be thanked for the prompt action and asked that the traffic counter remained in situ until after half term.**

### 1180 Drainage

Cllr. Roger Jones reported that WSP had removed the big manhole and replaced it with 2 containment ponds to take away excess water. However, this would only deal with land issues and not operational issues, and he was concerned about where the wash containing the slurry from Trefarclawdd Farm would go. He was still waiting for a response from Shropshire Council concerning the drainage scheme at the farm and the impact of farming activities on the local community and the environment.

**It was PROPOSED, SECONDED and AGREED that Shropshire Council should be asked to respond to Cllr.**

**Jones' request for information concerning activities at Trefarclawdd Farm and, if a satisfactory response was not received, the matter should be referred to Cllr. Lesley Picton, the Leader of Shropshire Council.**

### 1181 The Terraces

Members considered residents' concerns about the suitability of further development at The Terraces, its planning history and access to the site. Cllr. Martin Bennett asked Members to consider that:

- Notwithstanding Planning Policies relating to the preferential development of brownfield sites, and the use of windfall sites to provide additional housing, the site at The Terraces, Morda, the subject of planning application OS/08/15863/REM, should not be used for housing, due to the uncertainty of the underlying geological conditions created by historic mining.
- In accordance with the Council's Strategic Plan, Theme 6.17 (Promote tourism and celebrate local heritage) the site – given the potential difficulties of development for housing, would be better used to create an area where the mining history and heritage of the Morda Valley could be adequately explored, and/or community uses developed (Strategic Plan, Theme 3.10).

Cllr. Bennet further asked the Council to **NOTE**:

- In addition to the geological issues there was also a potential legal bar to development relating to the potential claim by residents for adverse possession of the existing right of way, which if proved, would prevent access by a developer.
- Several breaches of planning conditions may have occurred in relation to undertaking given by agents for the applicant in respect of fencing, protection for trees on the site and items of archaeological interest and value.

Cllr. Bennett **PROPOSED**, and it was **SECONDED and AGREED that**:

- a) **Shropshire Council should be asked to clarify if they consider that the extant planning permission had in fact been implemented.**
- b) **Shropshire Council should be asked to investigate alleged breaches of planning conditions as a matter of urgency as they relate to any assumed planning permission.**
- c) **The Parish Council would explore the option of funding a search of the Land Registry through Lanyon Bowdler to try to determine if the land had been registered, and that the costs and feasibility of funding a claim for adverse possession on behalf of the residents, which actions would further the Parish Council's aims in respect of the Strategic Plan Themes 6 and 3, and the Parish Council's view expressed to Shropshire Council that the parish area of Oswestry Rural should be considered as 'Countryside'.**

- d) The Clerk be given a budget of £1,000 and granted delegated authority to instruct Lanyon Bowdler to carry out the necessary searches.
- e) The matter would be considered further at the next meeting.

Cllr. Les Maguire abstained from the vote.

#### **1182 Development Issues**

As Cllr. Peter Davies was not present it was **AGREED** to defer this matter to the next meeting.

#### **1183 Allotments**

Cllr. Steve Watts informed Members that he had been approached by a local resident enquiring about the provision of allotments as there was presently no provision. He asked Members to consider the demand, if any, for the Parish Council to provide allotments, in pursuance of the Small Holdings and Allotments Act 1908 s23.

**It was PROPOSED, SECONDED and AGREED to determine the demand, if any, for the provision of allotments within the parish.**

#### **1184 Notice Boards**

Cllr. Steve Watts expressed concern about the state of the notice boards within the parish. The Clerk informed Members that the notice boards had recently been re-varnished. However, Members expressed concern that the notice board at Morda shop had not been included. Cllr. Watts also asked who was responsible for updating the notice boards and the Clerk explained that several councillors and members of the public kindly volunteered to post the various Parish Council notices although more volunteers were needed.

**It was PROPOSED, SECONDED and AGREED that the following councillors would be responsible for posting notices:**

- Cllr. Jas Singh – Morda shop notice board.
- Cllr. Mike Weston – Rhydygroesau notice board.
- Cllr. Roger Jones - Coed-Y-Go notice board
- Cllr. Bob Kimber – Trefonen notice board.

#### **1185 Fairhaven Campsite**

No further information had been received concerning activities at Fairhaven Campsite.

#### **1186 Consultation**

Members considered whether to respond to consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities.

**It was PROPOSED, SECONDED and AGREED that Members would study the implications and their impact on future interments at Trefarclawdd cemetery and that a ground water survey of the land should be considered at the next meeting.**

#### **1187 Remembrance**

Members considered for approval arrangements for Remembrance Sunday on 14 November 2021. The Clerk informed Members that a road closure had been granted.

**It was PROPOSED, SECONDED and AGREED that:**

- a) Cllr. Paul Milner would collect the wreath beforehand.
- b) 40 small crosses should be purchased.
- c) Cllrs. Bob Kimber and John Davies would make arrangements for the road closure and the service.
- d) The Barley Mow should be asked if they would provide tea and coffee after the service.

Cllrs. Martin Bennett and Les Maguire gave their apologies as other commitments would prevent their attendance.

#### **1188 Date for Next Meeting**

It was **NOTED** that the next meeting would take place on Thursday 25 November 2021 at Morda with Sweeney Village Hall.

At this point in the meeting, **it was PROPOSED, SECONDED and AGREED to suspend Standing Order number 3(x) to enable the meeting to exceed more than 2 hours.**

**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

**1189 Recording of Council Meetings**

Members considered for approval a quote for the purchase of technical equipment to enable video recording of council meetings via Zoom. However, Members were concerned about the cost of the equipment, and it was therefore **PROPOSED, SECONDED and AGREED** that:

- a) **A 10GB mobile broadband package for £15 per month should be purchased from EE to provide onsite broadband/Wi-Fi connectivity at meetings.**
- b) **Members would take their own devices to future meetings and log into Zoom from the network to enable hybrid meetings.**

**1190 Notice Board at Sweeney Mountain**

Members considered for approval a quote for making and installing a new notice board at Sweeney Mountain.

**It was PROPOSED, SECONDED and AGREED that a new Oak notice board be purchased from Malcolm Lainsbury at a cost of £1,385 for labour and material.**

**1192 Planning Enforcement**

Members **NOTED** a recent planning enforcement case.

The Chairman thanked everyone for their attendance and closed the meeting at 21:13.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
<b>2021</b>				
April	1026	Arrange for commemorative seat and tree at Trefarclawdd cemetery.	Work in progress	
July	1104	Try to find more quotes for an inscription to be added to the War Memorial at Maesbury.	Work in progress	
	1105	Arrange for the transition of the Parish Council's website and emails to be transferred to a new provider.	Work in progress	
August	1119(g)	Open new bank accounts.	Work in progress	United Trust Bank are no longer accepting applications from local authorities.
	1126(c)	Ask Shropshire Council to extend the 30mph speed limit at Maesbury.	Yes	Shropshire Council has advised that the traffic team will investigate the issues and report back.
September	1151(c)	Ask Shropshire Council to introduce traffic calming on Weston Road.	Yes	Shropshire Council has advised that the traffic team will investigate the issues and report back.
	1154	Report overgrown hedgerow along the Morda Road to Shropshire Council.	Yes	
October	1168	Ask the Monitoring Officer about pecuniary interests and dispensations.	Yes	Response received from Graham White.
	1173	Invite Qube to attend a parish council meeting to explain the benefits of its work within the parish of Oswestry Rural. Inform Morda United FC that the council may make a grant award on production of the appropriate receipt.	Yes Yes	Awaiting response.
	1177(a)	Arrange Code of Conduct training.	Work in progress	
	1178	Seek co-ordinators for Neighbourhood Watch Schemes.	Yes	Posters have been provided for notice boards throughout the parish and included on the website.
	1179(b)	Thanks Cllr. Dean Carroll for his prompt action for the installation of the traffic counter at Coed-Y-Go and ask that the counter remains in situ after half-term.	Yes	The counter will remain in situ after half-term.
	1180	Write to Shropshire Council and ask for a response to drainage issues at Coed-Y-Go.	Yes	Response awaited.
	1181	Ask Shropshire Council whether it thinks the extant planning permission has been implemented and ask for the alleged breaches of planning conditions to be investigated.  Ask Lanyon Bowdler to carry out a land search and the cost and feasibility of funding a claim for adverse possession.	Yes  Yes	Cllr. Joyce Barrow says that Philip Mullineux is aware of the issues around this. Cllr. Edward Potter, (Deputy Leader, Economic Growth Regeneration and Planning) will forward the Parish Council's concerns to the Assistant Director responsible for planning who will raise this with the correct officers.

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
	1183	Determine the demand, if any, for allotments.	Work in progress	Posters have been provided for notice boards throughout the parish and included on the website.
	1189(a)	Purchase a 10gig mobile broadband package from EE.	Yes	
	1190	Arrange for a new notice board to be installed at Sweeney Mountain.	Yes	

To note:

- The Clerk has asked SALC if it intends to assist parish councils with responding to the [Consultation on Amendments to the Environmental Permitting \(England and Wales\) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities](#). Here is the response so far:

“Shropshire Council are considering bringing in an expert who might be able to identify the geology beneath your cemeteries and where source protection zones are etc. They say the proposals would adversely impact upon all councils both in terms of longevity of cemetery space and in terms of income that can be generated from each site. Further discussion on the likely practical impacts, e.g. what would happen to graves pre purchased with instructions in place that might then be compromised would follow and then we can consider collectively sign up to a Shropshire response or submit individually but a Shropshire Council response is anticipated. We have not heard from TWC. Also, NALC at this stage have said they will be involving us in discussion with their Policy Committee and we will expect them to issue a consultation document.

Jonathan at Hadley & Leegomery attended a webinar arranged by the Institute of Cemetery & Crematorium Management on 28<sup>th</sup> October, where there was further clarification of the exemption criteria which will be determined by (1) the number of burials annually at a given cemetery and (2) the level of risk the cemetery's geology and /or location within a groundwater protection zone. Various questions were raised and while the responses were encouraging, there is still a lot to be thrashed out.”

- The owner of the land at Sweeney where a new notice board is to be installed has agreed to a binding agreement for the council to access it when necessary and that it remains the property of the Parish Council.
- The Clerk has made enquiries with West Mercia Energy about the cost of streetlight electricity in comparison to the current charge with the Parish Council's supplier SSE. After comparing the costs, it is cheaper to continue with the supply from SSE.

Expenditure	Budget 2021/2022	Balance	October 2021	Allocated Reserves
<b>General Administration</b>				
Clerk Salary / Employer NI/ Home Working Allowance	£13,112.00		£7,903.05	
Stationery	£730.00		£270.41	
Postage	£403.00		£204.20	
Clerk Travel Costs	£310.00		£302.40	
Audit Fee (internal)	£75.00		£65.00	
Audit Fee (external)	£300.00	-£100.00	£400.00	
Professional/Legal Fees	£500.00		£400.00	£1,000.00
Insurance	£850.00	£23.61	£826.39	
Meeting Room Hire	£300.00		£221.89	
SALC Subscription	£1,600.00	(£24.23)	£1,624.23	
SLCC Subscription	£256.00	£256.00	£0.00	
Data Protection	£35.00	£35.00	£0.00	
Quality Award Scheme	£0.00			
<b>Communication</b>				
Newsletter and Annual Report	£65.00	£65.00		
Website and domain name	£368.00	-£1,059.00	1,427.00	
Notice board maintenance	£300.00	(£721.30)	£1,021.30	
<b>Training</b>				
Clerk	£650.00	£410.00	£240.00	
General (Councillor)	£350.00	£350.00	£0.00	£275.00
<b>Elections</b>	£3,430.00	£3,430.00		
<b>Parish Maintenance</b>				
Street Lights - electricity	£960.00	£250.20	£709.80	
Street Lights - repairs	£100.00	£26.25	£73.75	
Street Lights - new	£0.00			£2,000.00
Grounds Maintenance - Cemeteries	£3,450.00	£1,237.00	£2,213.00	
Grounds Maintenance - Green Spaces	£2,205.00	£203.00	£2,002.00	
Donation	£550.00	-£0.50	£550.50	
Bus Shelter - cleaning	£1,020.00	£425.00	£595.00	
General Repairs	£1,200.00	£850.00	£350.00	
Other	£0.00	(£473.00)	£473.00	
<b>Leisure and Community</b>				
Grants	£3,070.00	£3,070.00		
Strategic Plan (VAS)	£0.00	-£3,781.04	£3,781.04	£6,812.00
Morda Village Hall	£0.00			
Tony Cheetham Community Grant Award	£55.00	£55.00		
Contingency	£0.00	£0.00		
AED	£0.00			£400.00
<b>Sub Total</b>	<b>£36,244.00</b>	<b>£10,590.04</b>	<b>£25,653.96</b>	
Neighbourhood Fund Projects				£96,684.00

Allocated reserves				£107,171.00
Unallocated general reserves				£96,663.00
Approved 27 July 2021 [minute no: 1088(d)]			TOTAL	<b>£203,834.00</b>
<b>Total net expenditure</b>	£36,244.00	£10,590.04	£25,653.96	
<b>VAT</b>	0	0	£1,346.67	
<b>Total gross expenditure</b>			<b>£27,000.63</b>	
Income	Budget 2021/2022	Balance	October 2021	
Precept	£35,114.00	£0.00	£35,114.00	
Cemetery Fees	£1,000.00	-£1,537.00	£2,537.00	
Interest	£80.00	£80.00		
Donations	£50.00	£33.98	£16.02	
Grants received	£0.00		£1,500.00	
Other	£0.00		£60.26	
<b>Sub total</b>	£36,244.00		£39,227.28	
Neighbourhood Fund			£44,330.34	
<b>Total net income</b>	£36,244.00		£83,557.62	
VAT refunds			£568.47	
<b>Total income received</b>			<b>£84,126.09</b>	
£150 vired from Cllr. to Clerk training. Minute no: 1119(d) 31.8.21				



Year to date balances:

MONTH	EXPENDITURE	INCOME	BALANCE
	£	£	£
31-Mar-21		<b>B/F</b>	203833.46
<b>2021</b>			
April	-6829.24	36,183.46	233187.68
May	-4350.42	45,255.99	274093.25
June	-3405.11	80.99	270769.13
July	-1995.13	1500.66	270274.66
August	-1164.26	325.60	269436.00
September	-5823.25	281.66	263894.41
October	-3433.22	497.73	260958.92
	overpayment credited	-60.26	260898.66
November			260958.92
December			260958.92
<b>2022</b>			
January			260958.92
February			260958.92
March			260958.92
<b>BALANCE</b>	<b>-27000.63</b>	<b>84,065.83</b>	260,898.66

Bank balance as at 31 October 2021:	2134.29
Current account 10649120	233478.80
Deposit account 11313924	285.57
Reserve account 21514768	25000.00
PSDF	<u><u>260898.66</u></u>

SUGGESTION	LOCATION	COMMENTS	STRATEGIC PLAN	NEIGHBOURHOOD FUNDS ALLOCATED £
Provide Zoom like capabilities at all physical Parish Council meetings. If necessary to provide communal Wi-Fi in each of the village halls.			Theme 1, Parish Council Governance	
Improve the Parish Council's website to provide more content, e.g. interactivity, community outreach and involvement, push notifications and subscriptions, surveys, suggestion submission.		The Clerk is making enquiries about a new website.	Theme 1, Parish Council Governance	
Provide funds for community initiatives e.g. traffic calming at Coed-Y-Go.	Coed-Y-Go	The Parish Council is already working with local residents at Coed-Y-Go to facilitate traffic calming. The installation of a traffic counter is awaited.	Theme 7, Highways and Traffic	15,000
Provide litter picking equipment for volunteers to collect litter.	Throughout the parish.		Theme 2, Community Resources Theme 3, Green Spaces and Infrastructure	100
Provide hanging flower baskets.	Throughout the parish.		Theme 6, Heritage and Tourism	1,000
Improvements and new play equipment at the play area. Some steps to the	Trefonen	Newly planted trees are being used as apparatus. Steps up to the mound are worn away.	Theme 2, Community Resources	10,000

SUGGESTION	LOCATION	COMMENTS	STRATEGIC PLAN	NEIGHBOURHOOD FUNDS ALLOCATED £
slide are unsafe. To include a small pump track for scooters and bikes and something for older children. More seats and tables.		Younger children que to use the equipment. A deterrent is needed to prevent dog owners from driving into the car park from where they throw balls for their dogs to chase across the football field and into the play area and not cleaning up after their dog.		
Installation of footpath as the road is not suitable for pedestrians when the road is busy.	Between Trefonen and Treflach.	Utilise funding from Shropshire Council's Local Cycling & Walking Infrastructure Plan + £10,000 from the Parish Council.	Theme 3, Green Spaces and Infrastructure	10,000
A footpath.	Trefonen – Treflach to the Royal Oak.		Theme 3, Green Spaces and Infrastructure	
More dog waste bins.	Chapel Lane by Fron field and end of Bellan Lane as you go into the ODP path across the fields.		Theme 3, Green Spaces and Infrastructure	2,000
VAS	Treflach	£7,500 (Cllr. John Davies)	Theme 7, Highways and Traffic	
VAS	Maesbury and Maesbury Marsh		Theme 7, Highways and Traffic	7,500

SUGGESTION	LOCATION	COMMENTS	STRATEGIC PLAN	NEIGHBOURHOOD FUNDS ALLOCATED £
Traffic calming	Coed-Y-Go, Nantmawr	£3,000 for each location + apply for funding from West Mercia Police.	Theme 7, Highways and Traffic	9,000
Traffic calming repair/replacement	Maesbury, Morda		Theme 7, Highways and Traffic	
Promotion of cycling and walking		Funds to be reserved towards Shropshire Council's developing plan	Theme 3, Green Spaces and Infrastructure	5,000
Promote meetings in local village halls to counter loneliness	Trefonen, Rhydycroesau and Morda village halls		Theme 2, Community Resources	2,000
New litter bins and emptying	Where necessary	£300 per bin + £125 annual emptying charge	Theme 3, Green Spaces and Infrastructure	1,000
Support for Morda and Sweeney Village Hall	Morda		Theme 2, Community Resources	
Alternative uses for waste ground such as allotments, play area, heritage park.	Morda		Theme 3, Green Spaces and Infrastructure	5,000 + CIL
Flooding and drainage issues	Coed-y-Go, Morda		Theme 8, Planning and Environment	
			<b>TOTAL FUNDS ALLOCATED</b>	<b>67,600</b>

Reserves for approval to be allocated from Neighbourhood Funds in 2022/2023 budget.

BUDGET HEADING	£
Strategic Plan Projects	
Traffic calming	24000
Litter picking equipment	100
Hanging baskets	1000
Play improvements	10000
Cycling and walking facilities	10000
Cycling and walking promotion	5000
Dog waste/litter bins	3000
VAS	7500
Promote meeting facilities	2000
Green spaces and infrastructure	5000
<b>TOTAL</b>	<b>67600</b>

TITLE OF REPORT:	<b>Speed Monitoring</b>
REPORT BY:	Clerk - Sharon Clayton On behalf of Cllr. Robert Milton
BACKGROUND:	Each month the Parish Council considers road safety issues, and the long-awaited traffic counter has been installed at Coed-Y-Go.
ISSUES:	Waiting for the installation of a traffic counter can take a while.
LEGAL OBLIGATIONS:	None.
FINANCIAL IMPLICATIONS:	Speed counter for one week, 24 hours approx. £500. Installation of 2 VAS approx. £5,000.
COMMUNITY BENEFIT	Safer roads.
PROPOSAL:	<p>1. To consider and approve the purchase by ORPC of a 'traffic counter', to enable ORPC to undertake vehicle counts across the parish, to provide supporting information relating to speeding concerns and introduction/reduction of speed limits.</p> <p>2. To debate the creation of two part time posts of 'Parish traffic officer' posts to undertake community speed checks across the parish of Oswestry Rural and other road safety requests agreed to by members of the council.</p> <p>Areas to be considered.</p> <ul style="list-style-type: none"> <li>*Part time roles of x hours per month.</li> <li>*Employment detail.</li> <li>*Fixed term renewed on yearly basis.</li> <li>*Training.</li> <li>*Police support/ processes.</li> <li>*Purchase of or police supplied speed gun, safety clothing.</li> <li>*Insurance liability.</li> </ul> <p>Proposal by Cllr. Robert Milton.</p>
DATE OF MEETING AT WHICH THIS WILL BE CONSIDERED:	23 November 2021.